

CHAPTER 13 SITE-SPECIFIC REMOVAL REPORT

13-1. Introduction.

a. At the completion or termination of an OE removal action, the UXO contractor will prepare and submit a Site-Specific Removal Report. This chapter discusses the required content and submittal procedures for the Site-Specific Removal Report.

b. The Site-Specific Removal Report documents all activities and operations which occurred and lists the ordnance found during the removal action. This report is used as the basis for the USACE's recommendations for future land use and for any proposed restrictions on the cleared area.

13-2. Content.

a. The Site-Specific Removal Report should identify and document the following:

(1) The boundary of actual removal activities and any areas that were avoided (e.g., lakes, rivers, streams, cemeteries, wetlands). Monuments and boundaries for these areas will be determined by a land surveyor.

(2) Any archaeological sites and environmentally sensitive areas that were encountered and a description of any corrective or protective procedures that were taken.

(3) Any damage to trees, utilities, or facilities and a description of any corrective actions that were taken to repair these damages.

(4) The number of acres on which re-vegetation or re-seeding was conducted.

b. The Site-Specific Removal Report should also include the following information:

(1) A tabulation of all UXO, ordnance scrap, and other material recovered during the removal action. The report will list UXO (including number, type, and condition), ordnance-related scrap in pounds (including fragmented pieces not included in the list of UXO), and pounds of other recovered material. Other material is defined as non-munitions material found at the ordnance site. This tabulation should be provided for each grid, and a summary table shown for the entire project. The depth of each UXO item recovered at the nose and tail (if applicable) will be reported on the individual grid tables.

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(2) A compilation of dig sheets for all excavations on projects where geophysical mapping and investigation occur. The dig sheet capture minimum data to allow the OE project team and stakeholders to easily understand what was found at the site.

c. Additional information on Site-Specific Removal Report requirements can be found in the OE MCX DID OE-030, which is available on the OE MCX website at <http://www.hnd.usace.army.mil/oew>.

13-3. Submittal.

a. The contractor will be required to submit the draft Site-Specific Removal Report in accordance with the SOW. Normally, the SOW requires the report to be submitted in draft form within 21 days of the completion of all field work.

b. The Site-Specific Removal Report should be submitted in digital format, including all text, drawings, maps, forms, tables, field notes, and other data gathered during the removal action. The format requirements should be coordinated among OE project team members at the time the contract or task order is prepared. Specifications for the digital format should be developed with the objectives of user compatibility and posting the report on the Internet.

13-4. Review and Approval.

a. The Site-Specific Removal Report is reviewed by the district and the OE MCX. It is critical that the USACE review this report for completeness, accuracy, and compliance with the contract/task order terms. The contractor will make all necessary corrections as directed by the CO prior to publishing the report as a final document.

b. The OE Design Center will provide approval of the Site-Specific Removal Report. A copy of the final report will be placed on file in the Administrative Record.